## 2023 Annual Membership Meeting Search Committee and Voting FAQs

Hello DFL Senior Caucus Member:

The Senior Caucus wants you to know that our Annual Meeting will be held on June 28, 2023, at 6:00 p.m. using Zoom. Registration will open at 10am June 28 and closes at the end of the meeting so the meeting can start promptly. Meeting attendance is open but you must be a member in good standing by noon on June 27 to vote. That means that your membership information must be up to date. <u>Click here to renew/update your information</u>.

At the annual meeting, members will elect officer roles of Chair, Vice Chair, Secretary, Treasurer, Membership Director, and Voting Director to the State Executive Committee. In addition, membership will be asked to vote on the nominees for at-large Directors. Every position runs for two years.

If you would like to run for a position: Officer position (Chair, Vice Chair, Secretary, Treasurer, Membership, or Treasurer, or Voting Director) or Director At- Large, please nominate yourself by email to <u>dflseniors@gmail.com</u> prior to June 14, 2023, submit your name and (optionally) no more than 100 words stating your relevant experience and interest. The 100 words is highly valuable to our voters in the official board election. Nominees must be "in good standing," meaning registration with the Caucus has been updated in the last 12 months.

A list of eligible nominees will be placed before the Membership Meeting attendees for a vote. Nominations for officer and director positions can also be made at the Annual Meeting. All nominations received before June 14, 2023, will be included in the official Annual Meeting notice. Keep in mind the DFL Senior Caucus Charter states that we "strive for gender balance."

Looking forward to seeing you and we welcome your interest and participation in the future direction of the Senior Caucus!

Thank you, Linda K. Hopkins, Chair 2023 Search Committee

<u>NOTE</u>: The Search committee does not endorse or promote a candidate, or a slate of candidates. The Search committee finds current and new people who are interested in running to be Officers or At-Large Directors; Chapter Chairs are automatically board members. The list of candidates for positions will be presented at the Annual Membership Meeting on June 28 and posted on the website if received before June 14.

## Candidates' Communication with Senior Caucus members:

The Technology Committee offers their services to Senior Caucus candidates to contact Senior Caucus members about their candidacy. Any candidate may send a notice to the Technology Committee for distribution to the Senior Caucus members. The Technology Committee will send it to the Google Group member list exactly as received. (Technology committee will not create notices for you.) The Technology Committee will send no more than four campaign emails on each candidate's behalf.

In addition: Candidates may not disparage or vilify anyone; candidates cannot call other people names and cannot lie. Candidates must follow the DFL Code of Conduct. Candidates must be clear these are personal opinions and are not speaking on behalf of the Caucus.

## VOTING AND PERSONAL IDENTIFICATION NUMBERS (PIN)

- 1. Members in good standing are eligible to attend and vote in the meeting. The only requirement for membership is to update their contact information at least annually by clicking the join/renew button on any page of the <u>dflseniors.org</u> website.
- 2. Chapter leaders (or anyone) can help members fill out the renewal form.
- 3. Every member will receive a personal individual email at least one week in advance of the meeting from **dflseniors@gmail.com** with a personal-identification number (PIN) that securely identifies them to the registration and voting system. Members should keep their PIN private. **MEMBERS MUST HAVE THIS PIN IN THE MEETING**.
- 4. Anyone who has not seen their PIN email by one week before the meeting should check their spam/junk email folder and search for an email from **dflseniors@gmail.com**
- 5. Members who still cannot find their personalized e-mail from **dflseniors@gmail.com** can fill in a form at the dflseniors.org website to request assistance.
- 6. When a member has received their PIN email, they can try using it to practice registration and voting through a link on the <u>dflseniors.org</u> website.
- 7. Registration will begin at 10am on the day of the Annual Meeting. The number registered at the start of the meeting is the basis for establishing quorum for the meeting. Everyone must register to be able to vote.